EDUCATION SECRETARIAT

No. E. 11187—*Edn.* 188-47-7, *dated Bangalore. 14th April* 1949.

The following letter No. D. 61/49—S. (F), dated 24th January 1949 received from the Government of India, Ministry of Education, Central Film Library, New Delhi, in the matter of promoting the maximum use of films as a medium of Visual Education and as a part of the integrated programme for education in Schools and Colleges, is published for general information.

By Order,
SYED ABDUL ALEEM,
Secretary to Government,
Education Department.

No. D. 61/49—S. 6 (F).

GOVERNMENT OF INDIA.

MINISTRY OF EDUCATION.

CENTRAL FILM LIBRARY,

New Delhi, the 24th January 1949.

From
The Secretary,
Ministry of Education, Government of India,
New Delhi.

To
All Povincial Governments and States :

Sir,

I am directed to say that this Ministry is anxious to promote maximum use of films as a medium of Visual Education and as a part of an integrated programme for education in Schools and Colleges at the various stages of instruction.

2. The importance of the subject has been duly recognised by the Government of India, which have set up a Central Film Library as one of their Postwar Development Schemes. The matter was also discussed at the All-India Educational Conference and the Meeting of the D. P. I's in January 1948. Both emphasized the importance of visual education and expressed the opinion that apart from building up its own library of films the Government of India should give necessary guidance to the Provinces and States in raising their own collection of films and visual aid equipment.

3. In pursuance of the Government's decision, the Central Film Library has been functioning as a loaning agency to educational institutions in the country. The visual aids, which the library offers to the educators and those engaged in social and welfare work, consist of 16 mm. sound and silent films and 35 mm. film strips, a list of which is attached herewith. To enable the schools and colleges to make use of the resources of the film library to which films are being added regularly, it is essential that the educational institutions should equip themselves with projection equipment of a screen, 16 mm. sound projector and 35 mm. film strip projector.

4. Care should be taken that film shows do not become occasional diversions from the daily routine. On the other hand, these should be regularly and systematically used in the class-rooms like the other visual aids such as charts, maps, black-boards and the like.

5. No specialised training is needed on the part of the teacher to use educational films because whatever pedagogical training and natural aptitude the teacher possesses in the use of books hold equally good for the use of films.

6. No charge is made to any educational institutions for loan of films or for arranging a film show. The borrowing institution is, however, required to enrol itself as a member of the Central Film Library and give undertakings that—(*a*) films will be handled by experienced projectionists; (*b*) the institution concerned will be responsible for any damage to the films while in their custody and will make good the damage by meeting the cost of repairs or replacement cost of the films.

7. The members are required to apply in advance to the date on which the show is scheduled to take place and to borrow films for a single performance of not more than 60 minutes duration at a time, as the educational value of the films diminishes in case of longer programme.

8. I am to request that wide publicity may be given to the film services inaugurated by this Ministry by circulating the above information to educational authorities of schools, colleges and educational institutions in your Province. If possible, the information may also be circulated to social welfare and labour organisations and youth organisations in your area.

9. The Ministry would welcome suggestions which may help them in building an adequate library of films and, in their effort to encourage maximum use of films in schools and colleges and would be glad to be informed of the action taken by you in this direction.

Yours faithfully,
(Sd). S. S. SAITH,
For Secretary.

GOVERNMENT OF INDIA.

MINISTRY OF EDUCATION.

Central Film Library (S. 6)

The Ministry of Education maintains Central Film Library of 16 mm. silent and sound films and 35 mm. filmstrips of educational, scientific, and cultural value for promoting the maximum use of the films as a medium of visual education and of integrating them in courses of studies in schools and colleges.

RULES FOR LOAN OF FILMS.

1. The films can be borrowed by approved organisations engaged in educational, social and cultural activities; Provincial and State Governments; the Ministries of the Government of India, and their subordinate offices.

2. No fee is charged for loan of films, but the borrowing organisation is required to enrol itself as a member on a yearly basis.

3. Application for membership should be made on a prescribed form and sent through the Director, Public Instruction or the Chief Education Officer of the area in which the borrower is situated.

4. Films borrowed from the library may be shown to an audience duly specified, and no entrance fee may be charged for exhibition of the films loaned from this library.

5. As a rule, films will be lent for performances of not more than 60 minutes duration.

6. Members are required to apply for loan of films not less than two weeks prior to the date on which the show in scheduled to take place.

7. The maximum number of days for which a film may be retained is one week excluding the transit period. Films are required to be returned on the day following the date of showing and must not be sub-lent to another member.

8. The member shall give an undertaking that (*a*) films will be handled by experienced projectionists, (*b*) apparatus of good condition will be used, and (*c*) any damage to the films shall be made good by either meeting the cost of repairs or replacement cost of the film.

9. Films are carefully examined before loan and re-examined on return. Members however are advised to examine the films and report the damage, if any, to the library and return the film without making an attempt to use it.

10. In order to avoid damage to the films in transit (for which the member shall be held responsible) the films should be returned in the same boxes in which they are sent out. The films are to be returned by the member by Registered Parcel Post at his own expense.

11. When returning a film, the member is required to submit a report stating the size and general reaction of audience, number of shows given, and the place where the films were shown.

12. Films should not be rewound after the show as all films are examined immediately on return and rewinding by borrowers is normally a hindrance not a help.

13. The Central Films Library may not be able to book and may refuse further films to borrowers who return films in a damaged condition or who do not return them promptly.

14. When threading, the operator should be sure to allow sufficient loop above and below the film gate and see that the sprocket teeth have engaged the film properly. Negligence will result in torn or strained performations and edges. After threading the film turn the projector over slowing by hand before switching on the motor. Faulty threading may then be seen immediately and set right.

15. Loops can shorten during projection. This is made evident by noise from the projector and "Jumping" of the picture. If this happens, stop the projector at once and re-

RULES FOR ARRANGING A FILM SHOW.

1. Film shows will be arranged by the Film Unit of the Ministry in Delhi only, within a convenient distance from the office, on request from approved organisations engaged in cultural, social and educational work. No fees are charged for the service.

2. Applications for shows should be made on a prescribed form and received in the Office at least a week in advance of the date of show. Show will be arranged only if facilities exist for arranging it at the required place.

3. Transport facilities for carrying the film equipment and the film staff to and from the place of show will be provided by the requesting organisation.

4. If the area in which the show is proposed to be held is not served by electricity, the transport provided by the organisation must be capable of carrying heavy machinery (Generator).

5. No fees for any shows arranged by the Film Unit shall be charged by the requesting organisation.

6. The Central Films Library cannot arrange programmes of more than 60 minutes for any one date.

GOVERNMENT OF INDIA.

MINISTRY OF EDUCATION.

CENTRAL FILM LIBRARY (S. 6).

APPLICATION FOR MEMBERSHIP OF CENTRAL FILM LIBRARY.

To

THE SECRETARY,
Ministry of Education,
Government of India, New Delhi.

I herewith apply for membership of the Central Films Library and request that Films mentioned on the reverse may be issued in my name. In the event of the films requested not being available the alternatives given may be sent to me.

I have read the rules of the Library and undertake to abide by them and make good any damage to the films by meeting the cost of repair or their replacement cost.

I certify that an experienced projectionist only shall be engaged and that the film equipment to be used is in good condition.

Signature .....

Position .....

Name and Address of the Organisation.
(Block letters).

Aims and objects.

Place and date of showing.

Type and estimated size of audience.

No. of times films will be shown.

Type of Projector—16 mm. sound, 16 mm. silent, 35 mm. sound, 35 mm. silent.

(Cross out words that do not apply.)

Notes :—

1. Unless the Projectionist is experienced the films can easily be damaged. A sound projector can be used for showing either sound or silent films, whereas a silent projector will damage sound films beyond repairs. Therefore a film with a sound track should not be shown on a silent projector.

2. A projector which is used for running 16 mm. films cannot be used for 35 mm. filmstrips. The latter are as important medium of visual education as 16 mm. films. In order to fully utilise the sources of the Library the requesting organisation should possess both a film projector and a filmstrip projector.

3. Films are lent for non-commercial purposes and may be shown to the audience duly specified only.

4. The projector and the films may be protected from dust when not in use. The former should be carefully cleaned before each show, while the film should not be allowed to trail on the floor.

5. Members are advised to indicate a wide choice of films.

CENTRAL BUREAU OF EDUCATION FILM LIBRARY.

MINISTRY OF EDUCATION.

LIST OF FILMS OF 16 MM. (TALKIE).

	Title of Film	Reels	Language of Title
1.	Local Government	2	English
2.	Power lines	2	,,
3.	For this our Heritage	2	,,
4.	Forgings	5	,,
5.	Maize	1	,,
6.	Playtime	1	,,
7.	Student Nurse	4	,,
8.	Common Ground	2	,,
9.	Development of the English Town	2	,,
10.	Second Freedom	2	,,
11.	Lowland Village	1	,,
12.	Market Town	1	,,
13.	Julious Ceaser	2	,,
14.	Coastal Village	1	,,
15	Derbyshire Village	1	,,
16.	Macbeth	2	,,
17.	Wales	1	,,
18.	Hospital School	1	,,
19.	Young Farmers	1	,,
10.	Power to Order	1	,,
21.	Fundamentals of Diet	1	,,
22.	The Work of Rivers	1	,,
23.	Body Defences against disease	1	,,
24.	Food and Nutrition	1	,,
25.	Sound Waves and their Sources	1	,,
26.	Simple Machines	1	,,
27.	The Airplane changes our World Map	1	,,
28.	The Solar Family	1	,,
29.	Leaves	1	,,
30.	Valcanoes in action	1	,,
31.	Maxican Children	1	,,
32.	The eyes and their care	1	,,
33.	The earth in motion	1	,,
34.	Using the Classroom Film	1	,,
35.	Learning a job	2	,,
36.	First Principles of the Petrol Engine	1	,,
37.	Cambridge	3	,,
38.	Castings	5	,,
39.	Learning to Live	2	,,
40.	Double Thread	3	,,
41.	Development of Communication	1	,,
42.	Science and Agriculture	1	,,
43.	Petroleum	1	,,
44.	Tuberculosis	1	,,
45.	Wearing Away of the Land	1	,,
46.	Industrial Provinces of Canada	1	,,
47.	Peoples of Western China	1	,,
48.	Wheat Farmer	1	,,
49.	Orange Grower	1	,,
50.	Industrial Revolution	1	,,
51.	Cotton	1	,,
52.	Paper	1	,,
53.	Children of China	1	,,
54.	Democracy	1	,,
55.	Machine Maker	1	,,
56.	Chemistry and a changing world	1	,,
57.	Consumption of Food	1	,,
58.	The Teeth	1	,,
59.	Making Cotton Clothing	1	,,
60.	Eskimo Children	1	,,
61.	Jumps and Pole Vault	1	,,
62.	Land of Mexico	1	,,
63.	Digestion of Food	1	,,
64.	Vinishing Herds	1	,,
65.	Salt of the Earth	1	,,
66.	Harvest for to-morrow	1	,,
67.	Fungil—Nemotodes	1	,,
68.	Tree of Life	1	,,
69.	In the beginning	1	,,
70.	Romance of Glass	1	,,
71.	Spreading the News	1	,,
72.	Alchemist in Hollywood	1	,,
73.	How the organs of body function	3	,,
74.	Our Feet	1	,,
75.	The Kuman Skin	1	,,

CENTRAL BUREAU OF EDUCATION.

(FILM SECTION).

LIST of FILMS of 16 MM. (SILENT).

	Title of Films	Reels	Language of Title
1.	First Aid, Life-saving and resusitation	1	English
2.	Water Power	1	,,
3.	Valcanoes	1	,,
4.	Sewage Disposal	1	,,
5.	The Green Plant	1	,,
6.	Microscopic animal life	1	,,
7.	Soap	1	,,
8.	Bali Dances	1	,,
9.	(a) Modern Brief Papier Verarbeitung (Manufacture of note Paper) (b) Modern papier fabrication (Paper manufactures)	2	German
10.	Growth of Crystals	2	English
11.	Natural Silk in India and artificial silk in Germany	2	German
12.	Street safety for Primary Grades	1	English
13.	Record Achievements in Modern Gymnastics	1	German
14.	Circulation of the Blood	3	English
15.	Malaria conquered	1	English, Urdu & Hindi
16.	Auf die platze—Fertig—Los (Are you ready-go).	1	German
17.	Victory in the Desert	1	English, Urdu and Hindi.
18.	Kashmir Grafts	1	English
19.	Transfer of Skill	1	,,
20.	Winged Messengers	1	,,
21.	The Kings Launches	1	English, Urdu and Hindi.
22.	"E" Boats of the Desert	1	,,
23.	Armoured Cars	1	English
24.	Silberne Meeresbeute or Catching Herrings	1	,,
25.	Dr. Do-Little und Seine Tiere (Dr. Do-Little and his animals)	3	German
26.	Leichtathletik: Hindernislauf, Gehen, Marathonlauf and Staffein (Light athletics, obstacle race, walking, Marathon race, Echelon)	1	,,
27.	Das Olympische feuer kommt nach Berlin (Olympic spirit comes to Berlin)	1	English
28.	Mit der agfa—Movex um die Welt (A round the World with Agfa).	1	English
29.	Wunderwelt (Wonder World)	2	,,
30.	Die Eroffunngafeiern in Berlin am 1 August 1936 (Opening Celebrations in Berlin on 1st August 1936).	2	German
31.	Olympische: Berlin Olympisches Dorf Olympische Kampfstallen.	1	,,
32.	Leichtathetik: Kurzund Langstrockenlauf, Hardenlafe (Light Athletics: short and long hurdle races)	1	,,
33.	Rural Reconstruction Exhibition, Sind	1	English
34.	Micro-Organisms	1	,,
35.	Story of the Hollow Tooth	1	German
36.	Physical Culture	1	Urdu
37.	Kulu Mela	2	,,
38.	White Gold	1	English
39.	Madura	1	English, Urdu and Hindi.
40.	Stalingrad	1	,,
41.	Prize Cattle	1	,,
42.	Romance of the Press	1	English
43.	'Bull Baiting' A manly sport of South India	1	English
44.	Sind	1	,,
45.	Beginning of Life	1	,,
46.	Reproduction—Lower Form of Life	1	,,
47.	Reproduction—Higher Form of Life	1	,,
48.	Interdependence of Living Things	1	,,
49.	How plants and animals cause disease	1	,,
50.	Personal Hygiene—Young Women	1	,,
51.	Personal Hygiene—Young Men	1	,,
52.	General Personal Hygiene	1	,,
53.	How we breath	1	,,
54.	How we hear	1	,,
55.	Action of the Human heart	1	,,
56.	How you see	1	,,
57.	The Human Voice	1	,,
58.	X-Ray of Teeth	1	,,

CENTRAL BUREAU OF EDUCATION.

(FILM SECTION)

List of Filmstrips 35 M..M.

	Title of Filmstrip	Reels	Language of Title
1.	South Africa	1	English
2.	Timber	1	,,
3.	The United Nations at Work	1	,,
4.	The Economic and Social Council	1	,,
5.	Facts and Laws	1	,,
6.	Laws and Theories	1	,,
7.	Water (Chemistry Series)	1	,,
8.	Atmosphere	1	,,
9.	Fire and Fuel	1	,,
10.	Hydrogen and Oxygen	1	,,
11.	Carbon and its Oxide	1	,,
12.	Chlorine and its compound	1	,,
13.	Sulphur and its compound	1	,,
14.	Nitrogen and Cellulose Compounds	1	,,
15.	Zinc	1	,,
16.	Lead	1	,,
17.	Copper	1	,,
18.	Iron and Steel	1	,,
19.	Aluminium	1	,,
20.	Electrical Measurements Part I	1	,,
21.	Do do Part II	1	,,
22.	Do do Part III	1	,,
23.	Do do Part IV	1	,,
24.	Current Electricity—Part I	1	,,
25.	Current Electricity—Part II	1	,,
26.	Condensors	1	,,
27.	Resistance	1	,,
28.	Transformers	1	,,
29.	Electricity at Work	1	,,
30.	Water, (Gen. Science)	1	,,
31.	Levers	1	,,
32.	Energy	1	,,
33.	Inclined Plans	1	,,
34.	The Growing up of the Monach Butterfly	1	,,
35.	The Growing up of Texas Nighhawk	1	,,
36.	How animals are protected from their enemies	1	,,
37.	How young birds get food	1	,,
38.	The Growing of the Toad and the Tree Toad	1	,,
39.	The Growing of the Buck Moth	1	,,
40.	Some squirrels and other gnawing animals	1	,,
41.	The Growing up of the Barn Owl	1	,,
42.	Some spiders and how they live	1	,,
43.	How colour protects animals	1	,,
44.	Some frogs, toads and salamanders and how they live	1	,,
45.	Animals parade from sea Anemone to men	1	,,
46.	The life of the horned lark	1	,,
47.	Some desert animals and how they live	1	,,
48.	How insects grow up	1	,,
49.	Some lizards, snakes and turtles, and how they live	1	,,
50.	Marine Crustaceano of the Pacific San Diago area, Part I	1	,,
51.	Marine Crustaceano of the Pacific San Diago area, Part II	1	,,
52.	Marine Crustaceano of the Pacific San Diago area, Part III	1	,,
53.	How insects get food	1	,,
54.	Bats	1	,,
55.	Spiders	1	,,
56.	Clouds	1	,,
57.	Life of the swallow-tail butterfly	1	,,
58.	How Animals get food	1	,,
59.	Plants of California deserts	1	,,
60.	Lizards, Snakes and turtles	1	,,
61.	Climates of the West Coast	1	,,
62.	Along a Sierran Trail	1	,,
63.	How animals reproduce themselves	1	,,
64.	Chapparral	1	,,
65.	Moth	1	,,
66.	Tree of valley and foothill	1	,,
67.	Beeks and feet of birds	1	,,
68.	Spring wild flowers of open fields	1	,,
69.	Summer Wild flowers	1	,,
70.	Bird nests	1	,,
71.	Conifers of the Coast and Coastrange mountains	1	,,

	Title of Filmstrip	Reels	Language of Title
72.	Butterflies	1	English
73.	Frogs, toads and salamanders	1	,,
74.	Typical trees of many land	1	,,
75.	Some nesting birds	1	,,
76.	How animals get air	1	,,
77.	Mammals the furry or hairy animals	1	,,
78.	Kangaroo Junior steps out	1	,,
79.	Climbers of the Sierra Navada-Mountains	1	,,
80.	Rivers of Ice	1	,,
81.	Industrial Art Courses Parts I and II	1	,,
82.	Careers in Occupational Therapy and Laboratory technique	1	,,
83.	Optometry	1	,,
84.	A Tower of strength	1	,,
85.	The Chance of a life-time	1	,,
86.	Dollars and Sense	1	,,
87.	Rice and important American Industry	1	,,
88.	Coal Mining	1	,,
89.	Paper in the making	1	,,
90.	The story of sponges	1	,,
91.	Trip through a modern leather plant	1	,,
92.	Einar of Iceland	1	,,
93.	Ingrid of Norway	1	,,
94.	Hilda of Denmark	1	,,
95.	Helvi of Finland	1	,,
96.	Creta of Sweden	1	,,
97.	Continental Ice Sheet	1	,,
98.	Ground Water	1	,,
99.	Icebergs and Glaciers	1	,,
100.	Active Glaciers	1	,,
101.	Movement of the Earth's Crust	1	,,
102.	Earthquakes and how they are recorded	1	,,
103.	Latitude and Longitude	1	,,
104.	Weathering and wind deposits	1	,,
105.	The beneficent Sun	1	,,
106.	Elements of the Weather and Atmospheric Circulation	1	,,
107.	Astronomy, Moon, Planets, etc.	1	,,
108.	Osteopathy	1	,,
109.	Television	1	,,
110.	Meeting individual physical fitness needs	1	,,
111.	Northern China—Part I	1	,,
112.	Northern China—Part II	1	,,
113.	Southern and Western China	1	,,
114.	India—Temples and Architecture	1	,,
115.	Japan—Rice Culture	1	,,
116.	Japan—Cities and Merchandising	1	,,
117.	Japan—Products of Sea-Farm	1	,,
118.	Japan—Home	1	,,
119.	Africa —Wild Life in	1	,,
120.	Hunting with the Polar Eskimos	1	,,
121.	Eskimo life at Bering St. Alaska	1	,,
122.	Labrador	1	,,
123.	Iceland	1	,,
124.	Los Angeles	1	,,
125.	New Orleans	1	,,
126.	San Francisco	1	,,
127.	The Tyrolese Alps	1	,,
128.	In the Cotton Fields	1	,,
129.	Pictures of Greece	1	,,
130.	Missippi Valley and the Old South	1	,,
131.	Transportation and deposition	1	,,
132.	Mediterranean Cruise	1	,,
133.	Scenes in Cairo	1	,,
134.	A capital World tour with Postage stamps	1	,,
135.	The land of 1000 lakes—Suomi—(Fineland)	1	,,
136.	Germany, the North	1	,,
137.	The Panama Canal	1	,,
138.	Gibraltar	1	,,
139.	The Nile	1	,,
140.	Normandy	1	,,
141.	Australia, The People	1	,,
142.	France, Western Section	1	,,
143.	Niagara	1	,,
144.	The Port of London	1	,,
145.	Vienna and the Danube	1	,,
146.	A day in London	1	,,
147.	Peoples of the great plain	1	,,
148.	The River Thames	1	,,
149.	Mediterranean lands	1	,,
150.	Travelling by Tube	1	,,
151.	Constantinople (Istanbul)	1	,,
152.	Great Inventors and their works	1	,,
153.	Story of water	1	,,
154.	Children of many lands	1	,,
155.	Eyes to see with	1	,,
156.	The Mosquito danger	1	,,
157.	Genocide, the Greater Crime	1	,,
158.	Aims of the United Nations Charter	1	,,
159.	To serve all Man-kind	1	,,

CHIEF SECRETARIAT

(HOME DEPARTMENT).

Dated 19th April 1949.

No. P. 16437—Mily. 13-48-14. His Highness the Maharaja is pleased to order the promotion of Jemadar Syed Ameeruddin of the General Transport Company, Mysore State Troops, as Subedar.

10769 K. SRINIVASAN, *Chief Secy.*

GENERAL SECRETARIAT

No. S. R. 5261—*L. W.* 27-48-28, *dated Bangalore, the 18th April* 1949.

Under Section 12 (4) of the Mysore Labour Act, XIII of 1942, the Government of His Highness the Maharaja of Mysore are pleased to publish for general information the accompanying report of the Chief Conciliator in Mysore, Bangalore, in respect of the failure of Conciliation Proceedings in the dispute between the Mysore District Automobile Workers' Association, Mysore, and the Mysore District Automobile Association in regard to a notice of change given by the former Association to the latter on 24th April 1948.

MIR SAFDAR HUSSAIN,
Secretary to Government, General Department.

OFFICE OF THE CHIEF CONCILIATOR IN MYSORE.

Bangalore, Dated the 5th April 1949.

To

The Secretary to the Government of
His Highness the Maharaja of Mysore,
General Department, Bangalore.

Sir,

On 24th April 1948 the Mysore District Automobile Workers' Association, Mysore, gave a notice of change to all the Proprietors of Lorry and Bus Services in the Mysore District. The notice which purports to be under Section 10 (2) of the Mysore Labour Act is addressed to 50 Proprietors by name and contains the following demands :—

1. No employee should be asked to work for more than 8 hours a day. If this limit is exceeded double the usual wages should be paid.
2. An employee working continuously for three months should be deemed permanent.
3. No employee should be removed from service. All complaints against him must be referred to the Association.
4. Every employee must be entitled to a day's leave with pay for every week's work.
5. Every employee should be entitled to four days' casual leave and 14 days' privilege leave for every three months of work.
6. The Proprietors should insure the lives of Drivers, Conductors, and Cleaners.
7. Each employee should be supplied every year four sets of uniform and a rain coat.
8. There must be a Provident Fund Scheme for the benefit of the employees to which the Proprietor and the employees contribute equally at the rate of one anna per rupee.
9. There must be proper boarding and lodging arrangements for drivers, conductors, and cleaners on the line.
10. Once a year each employee should be paid three months' wages as bonus and one month's wages as 'Independence Day" bonus.
11. A free canteen should be opened in every workshop for the benefit of the workers working therein.
12. The Proprietors must bear all the expenses incurred by the employees during the period they are on the line.